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| **UNIVERSITY OF NIŠ** | | | | | | |
| **Course Unit Descriptor** | | **Faculty** | | | Faculty of Pedagogy, Vranje | |
| **GENERAL INFORMATION** | | | | | | |
| Study program | | | | Primary School Teaching | | |
| Study Module (if applicable) | | | | / | | |
| Course title | | | | School Administration | | |
| Level of study | | | | Bachelor  Master’s  Doctoral | | |
| Type of course | | | | Obligatory  Elective | | |
| Semester | | | | Autumn Spring | | |
| Year of study | | | |  | | |
| Number of ECTS allocated | | | | 3 | | |
| Name of lecturer/lecturers | | | | Mile Ilić | | |
| Teaching mode | | | | Lectures Group tutorials  Individual tutorials  Laboratory work  Project work  Seminar  Distance learning  Blended learning  Other | | |
| **PURPOSE AND OVERVIEW (max. 5 sentences)** | | | | | | |
| Provide students with a deeper understanding of the challenges and opportunities of conducting school administration, with a focus on the principles and theories that provide the improvement of school organization. Training students for understanding the role of schools in society, for understanding and solving problems related to the activity and discipline of students. | | | | | | |
| **SYLLABUS (brief outline and summary of topics, max. 10 sentences)** | | | | | | |
| The role of school in a changing society. School administrators: roles, expectations, and social factors. Administrative team and school organization. Discipline problems and activities of students in the school. Communications between school and community. Professional ethic of administrator. | | | | | | |
| **LANGUAGE OF INSTRUCTION** | | | | | | |
| Serbian (complete course)  English (complete course)  Other \_\_\_\_\_\_\_\_\_\_\_\_\_ (complete course)  Serbian with English mentoring Serbian with other mentoring \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | |
| **ASSESSMENT METHODS AND CRITERIA** | | | | | | |
| **Pre exam duties** | **Points** | | **Final exam** | | | **points** |
| **Activity during lectures** | **10** | | **Written examination** | | | **25** |
| **Practical teaching** | **10** | | **Oral examination** | | | **25** |
| **Teaching colloquia** | **30** | | **OVERALL SUM** | | | **100** |
| **\*Final examination mark is formed in accordance with the Institutional documents** | | | | | | |