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| **UNIVERSITY OF NIŠ** | | | | | | |
| **Course Unit Descriptor** | | **Faculty** | | | **Faculty of Law** | |
| **GENERAL INFORMATION** | | | | | | |
| Study program | | | | **Undergraduate Academic Law Study Program (LL.B. degree-240 ECTS)** | | |
| Study Module (if applicable) | | | | / | | |
| Course title | | | | **Administrative Law** | | |
| Level of study | | | | X Bachelor ☐ Master’s ☐ Doctoral | | |
| Type of course | | | | x Obligatory☐ Elective | | |
| Semester | | | | x Autumn ☐Spring | | |
| Year of study | | | | 2nd year of undergraduate studies | | |
| Number of ECTS allocated | | | | 10 | | |
| Name of lecturer/lecturers | | | | Prof. dr Predrag Dimitrijević; Asst. Prof. Dejan Vučetić;  Asst. Miloš Prica | | |
| Teaching mode | | | | xLectures xGroup tutorials x Individual tutorials  ☐Laboratory work ☐ Project work x Seminar  ☐Distance learning Blended learning x Other | | |
| **PURPOSE AND OVERVIEW (max. 5 sentences)** | | | | | | |
| **Aims:** to improve academic knowledge about theoretical concepts and to develop skills for further academic research in the field of administrative law; to acquire the necessary knowledge and skills to solve practical problems in the field of administrative law; to master scientific methods in the study of relevant literature and legal sources, in line with contemporary developments in administrative law as a scholar discipline.  ***Outcomes:*** Students are expected to: understand the structure and process of enacting administrative law norms as related to those in other branches of law; to distinguish public administration from non-state civil administration; to understand the organization and competences of public administration and the structure of its authorities/bodies; to understand how the basic institutes of administrative law operate in practice; to understand the functioning of public administration and to become familiar with the types of acts enacted by public authorities; to understand the course of administrative proceedings; to study the mechanisms of administrative and judicial control of the administration; to successfully apply the acquired knowledge into practice. | | | | | | |
| **SYLLABUS (brief outline and summary of topics, max. 10 sentences)** | | | | | | |
| 1. THEORETICAL BASIS OF ADMINISTRATIVE LAW: concept and subject matter of administrative law; the theoretical concept of administration in the organic aspect; the theoretical concept of administration in functional terms; the concept of administration in the Serbian legal theory; positive law concept of administration; administrative-law relations; international administrative law; sources of administrative law; administrative law institutes.  2. ORGANIZATION OF PUBLIC ADMINISTRATION: organizational forms of state administration; organizational forms of non-state administration; public services; centralization, decentralization and deconcentration; internal organization and management of public administration.  3. FUNCTIONING OF PUBLIC ADMINISTRATION: activity of state administration; forms of administrative activities; acts of public administration.  4. GENERAL ADMINISTRATIVE PROCEDURE: who is obliged to act under the provisions of the Administrative Procedure Act; the importance and scope of the APA; general and special administrative procedures; the basic principles of administrative procedure; participants in administrative proceedings; jurisdiction in administrative proceedings; parties in the administrative proceedings; the course of administrative proceedings; evidence in administrative proceedings; solutions and conclusions in administrative proceedings; remedies in administrative proceedings; execution of decisions in the administrative procedure.  5. CONTROL OVER PUBLIC ADMINISTRATION: meaning and importance of control; theoretical concept of control over the work of the public administration; political and legal control; administrative and judicial control of administration; administrative dispute.  6. RESPONSIBILITY OF PUBLIC ADMINISTRATION: concept of administrative responsibilities; types of administration responsibilities in Serbian law and comparative law; the legal responsibility of the public administration; accountability/liability for damage; extrajudicial responsibility of administration. | | | | | | |
| **LANGUAGE OF INSTRUCTION** | | | | | | |
| xSerbian (complete course) ☐ English (complete course) ☐ Other \_\_\_\_\_\_\_\_\_\_\_\_\_ (complete course)  ☐Serbian with English mentoring ☐Serbian with other mentoring \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | |
| **ASSESSMENT METHODS AND CRITERIA** | | | | | | |
| **Pre exam duties** | **Points** | | **Final exam** | | | **points** |
| **Activity during lectures** | **15** | | **Written examination** | | | **30** |
| **Practical teaching** | **10** | | **Oral examination** | | | **30** |
| **Teaching colloquia** | **15** | | **OVERALL SUM** | | | **100** |